

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES  
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**Call to Order:**

The meeting was called to order at 7:05 p.m. by Chair Betsy McKinney. The following board members were in attendance: Pauline Caron, Carol Introne, Melissa Coffey, and Cynthia Peterson. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; Sally Nelson, Assistant Director and Head of Circulation Services; and Kathy Mague, Assistant Director and Head of Reference Services.

**Secretary's Report:**

The Secretary's Report for June 7, 2017 was distributed prior to the meeting. No changes were made. A **motion** was made by Melissa Coffey to accept the minutes as written. The **motion was seconded** by Pauline Caron. All in attendance accepted the motion, **motion carried.**

**Treasurer's Report:**

The Treasurer's Report for April 1, 2017 - June 30, 2017, was distributed by Pauline Caron. A **motion** was made by Cynthia Peterson to accept the Treasurer's Report. The **motion was seconded** by Melissa Coffey. All in attendance accepted the motion, **motion carried.**

**Friend's Report:**

The Friends have a flower bulb sale ongoing in the library. They did not meet in the summer. Their next meeting is scheduled for Monday, September 11, 2017 at 1:00 p.m. in the library meeting room.

**Director's Report:**

Gifts Donated to the Leach Library –

- The Friends of the Londonderry Leach Library have donated \$650.00 to sponsor the New England Aquarium pass.
- Ms. Jeanne Hicks donated \$25.00 in memory of Mr. William Moore.
- Ms. Kathryn Taylor donated \$50.00 to the children's area in memory of Ms. Joan Furlong Ryan.
- Ms. Lyn L.L. Micklovich donated \$20.00 for children's programs.
- Mr. Shawn Micklovich donated \$30.00 for children's programs.
- Ms. Laura Micklovich donated \$50.00 for children's programs.
- Mr. Todd Micklovich donated \$50.00 for children's programs.

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- Mr. Michael Keshigian donated a copy of his book “Into the Light” to the library.

A **motion** was made by Pauline Caron to accept the gifts. The **motion was seconded** by Carol Introne. All in attendance accepted the motion, **motion carried**.

Programs –

- On Thursday, June 15, 2017, the library had Ms. Sherry Brandsema and Mr. Bob Hogan for a presentation of “Under the Sea: Underwater Photography”. 28 participants attended the program.
- On Thursday, September 14, 2017, at 7:00 p.m., the library will present Sarah Jane Nelson’s musical performance “To the Ozarks and Back: Ballads and Fiddle Tunes”. Alongside musician Cathy Mason, Ms. Nelson will perform ballads from the Max Hunter Folk Song Collection. She will share some of her research on Max Hunter’s life, and will also encourage the audience to participate in a few singalongs.
- On Thursday, October 19, 2017, at 7:00 p.m., the library will offer “Spooky Creepy New England” featuring Karen Mossey and Mike Sullivan. Join us for a slideshow presentation featuring the haunted locations Ms. Mossey and Mr. Sullivan have investigated around New England. They will share some of their equipment as well as their personal experiences, photos, and EVP recordings.
- On Thursday, November 9, 2017, at 7:00 p.m., the library will host Ms. Gail Hamel for an evening presentation of “Abigail Whitney and Family: Eyewitness to the Events of April 19, 1775”. As residents of Concord, Massachusetts in April 1775, Abigail Whitney and her family witnessed the events that began the Revolutionary War. In this living history performance, she will discuss what happened on that infamous day to the Whitney family, the roles of the men and women, the militia, and the political climate.

Announcements -

- On August 14, 2017, the Town’s auditing firm, Melanson Heath & Company, sent an auditor to come and audit the library’s financials records for FY16-17.

**Assistant Director and Head of Circulation Services Report:**

- The Children’s Room had another excellent summer with over 1,330 children participating in the Summer Reading Program. The last day to turn in reading logs is September 9, 2017.
- In the month of August, the Children’s Room had many popular programs, including *Puppet Play Puppet Show*, *Great Baldini Magic Show*, and *Exotic Animals* which each attracted over 90 participants.
- The Young Adult Summer Reading Program was also popular again this year with over 515 teens participating in the Summer Reading Program. The book discussion of *The Schwa Was Here* by Neal Shusterman attracted 65 teen participants. The last day to turn in reading logs is September 9, 2017.

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- The library wishes to thank the Friends of the Londonderry Leach Library for their generous support of both the children's and the young adult programs.
- The library also wishes to thank the following businesses for donating some wonderful prizes to our children's and young adult programs: the Londonderry Country Club, McDonalds, Canobie Lake, and Water Country, Portsmouth.
- The Children's Room invites you to the library on Monday, September 11 from 4:00-5:00 p.m. for a *Silly Sally's Bubble Show*. Advance registration is required and began on Tuesday, September 5 at 9:00 a.m. To register call 603-432-1127 or stop by the Children's Room.
- Come to the library on Monday, September 25 from 4:00-5:00 p.m. for our *Awesome Octopuses* show. This program is open to 90 participants. Advance registration is required and begins on Monday, September 18 at 9:00 a.m. To register call 603-432-1127 or stop by the Children's Room.
- The Children's Room will be offering the following programs as part of Fall Session 1 that runs from September 13 through October 5: Story Time, Shake, Move & Read and Toddler Time. Advance registration is required and begins on Tuesday, September 5 at 9:00 a.m. To register call 603-432-1127 or stop by the Children's Room.
- Ms. Janice Spina donated two fiction books, *Davey & Derek Junior Detectives, Book 5: The Case of the Sad Mischievous Ghost* and *Jeffrey the Jittery Giraffe* to add to the children's collection.

A **motion** was made by Melissa Coffey to accept the gifts. The **motion was seconded** by Carol Introne. All in attendance accepted the motion, **motion carried**.

### **Assistant Director and Head of Reference Services Report:**

- The reference staff answered 1,619 questions in August. We answered an additional 251 directional questions.
- The Adult Summer Reading Program has ended for 2017! The theme was "Build a Better World", and we would like to thank all our readers for their enthusiasm in participating in this program by signing up, reading, and taking part in the monthly activities. We would also like to thank Giovanni's, T-Bones/Cactus Jack's, The Coach Stop Restaurant & Tavern, Janie's Uncommon Café, Super Wok, Harold Square, Poor Boy's Diner, and Lucciano's Café for their generous donations of gift certificates in support of our program.
- We have two displays up for September. One display is on golf - a tribute to the Deutsche Bank PGA that is held each year at TPC Boston in Norton, Massachusetts, during Labor Day weekend. We have books to help you improve your game, such as Ben Hogan's Tips for Weekend Golfers: Simple Advice to Improve Your Game or Eight Minutes to Better Golf: How to Improve your Game by Finding Your Natural Swing. If you're an arm chair golfer you could read All the Memorable Rounds: Golf Adventures and Misadventures, from Augusta National to Cypress Point and Beyond or 50 Reasons to Hate Golf and

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Why You Should Never Stop Playing! Stop by the reference desk or call 432-1132 for more information on the Deutsche Bank PGA.

- The second display is for Banned Books Week, September 24 through September 30, and is located on the small table near the catalog computers. Banned Books Week is an annual celebration of reading reminding us that we have the freedom to read whatever we choose and to freely express our ideas. Our lists of the most challenged books include titles that many people or organizations have attempted to remove from libraries and book stores.

Barbara Ostertag-Holtkamp informed the Board that there were almost 2,500 participants in all three summer programs, which is very impressive. Barbara Ostertag-Holtkamp also informed the Board that Kathy Mague is retiring this month after eighteen years at the library. Chair Betsy McKinney thanked Kathy Mague for her service to the library.

### **Old Business:**

- Historical Room HVAC  
Barbara Ostertag-Holtkamp informed the Board that the screen was installed in place of the glass panel in the Historical Room door. She thanked Betsy McKinney for her excellent suggestion and commented on how attractive the screen looks.

### **New Business:**

- Trustees email addresses  
Pauline Caron informed the Board that she contacted Kevin Smith, Town Manager, when she discovered that the Trustees email had been changed by the Town IT department without prior notification. Kevin Smith agreed to restore the original Trustees emails and contacted Pauline Caron once it was completed. Barbara Ostertag-Holtkamp asked the Board if they preferred keeping their existing emails and they all stated that they did.
- FY18-19 Proposed Budget  
Barbara Ostertag-Holtkamp distributed the FY18-19 Proposed Budget for the Board's consideration. She stated that at a meeting with Kevin Smith, Town Manager, she was told that the Town is looking for a default budget with no additional personnel. Betsy McKinney stated that she would like to see an increase in the book budget.

### **Non Public Session:**

#### **Enter Non Public Session**

Chair Betsy McKinney requested a roll call vote to enter Non Public Session pursuant RSA 91-A:3 II, subparagraph (a), the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a

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right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

**Roll Call Vote:** Aye, Pauline Caron; Aye, Betsy McKinney; Aye, Carol Introne; Aye, Melissa Coffey; Aye, Cynthia Peterson.

The Board entered Non Public Session at 7:35 p.m.

**Exit Non Public Session**

Chair Betsy McKinney requested a motion to exit Non Public Session. Pauline Caron made a **motion** at 7:58 p.m. to exit Non Public Session. The **motion was seconded** by Melissa Coffey. Board's **vote:** 5-0-0 to exit.

The Board decided to purchase a gift for the retiring employee.

The Board discussed revisions to the Londonderry Leach Library Personnel Policy. A **motion** was made by Pauline Caron to accept the amended policy. The **motion was seconded** by Carol Introne. All in attendance accepted the motion, **motion carried**.

A **motion** was made at 8:00 p.m. by Pauline Caron to adjourn the meeting. The **motion was seconded** by Carol Introne. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson, Kathy Mague

Minutes Typed by: Sally Nelson

Date: September 6, 2017

Respectfully submitted,

Sally Nelson  
Assistant Director and Head of Circulation Services